

**Draft**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, August 24, 2020 – 8:00 A.M.**

**Electronic Remote Access via Google Meet In accordance with Michigan Governor's Executive Order 2020-154, implemented in response to COVID-19 social distancing requirements.**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Mark Jensen, District 5 - Daniel Grimshaw

Absent: None

Also Present: Clayette Zechmeister, Eean Lee, Tracy Violet, Doug DuRussel, Matt Brown, Robert Baxter, Deb Babich, Sandra Nielsen, Joe Verlin, Mike Miller, Steve Anderson, Mary Drier, Caryl Langmaid

At 8:02 a.m. there were 18 people attending the electronic meeting

**Finance/Technology**

Committee Leaders-Commissioners Young and Jensen

**Primary Finance/Technology**

1. 2019 Audit Presentation – Joe Verlin with Gabridge & Company presented the 2019 audit results. Tuscola County received a Certificate of Achievement for Excellence in Financial Reporting. Tuscola County also received a clean opinion.
2. 2021 Draft Budget Calendar
3. 2021 Projected General Fund Revenues - Board discussed matter at length. Clayette will send 2021 budget worksheets to Department Heads.
4. 2019-2020 Building Code Permit Comparisons - Clayette provided a comparison for the first seven months of 2019 and 2020. The Board would like to see multiple years of comparison on Building Code Permits.

**On-Going and Other Finance**

**Finance**

1. State Revenue Sharing Distributions
2. Preparation of Multi-Year Financial Planning
3. 2021 Budget Preparation

**Technology**

1. GIS Update
2. Increasing On-Line Services/Updating Web Page

## **Building and Grounds**

Committee Leaders-Commissioners Jensen and Grimshaw

### **Primary Building and Grounds**

1. Adult Probation Building Fence – Resident Concerns - Mike Miller spoke with Charlie Walker at Circuit Court Probation regarding this concern. Due to COVID-19 restrictions, probation officers are meeting clients outside with 90% of the meeting taking place at the fairgrounds. They are only meeting 2-3 times a week at the picnic table behind the Probation Office. The Board would like to see a copy of the City Zoning Ordinance stating that OS-1 - Office Service requires a screening wall or fence. Clayette to follow up with Matthew Lane, City of Caro Manager.
2. Jail Information - Board discussed matter at length. Sheriff Skrent to see if there are Tuscola County citizens interested in serving on a committee.

### **On-Going and Other Building and Grounds**

1. State Police Building-Water and Annexation
2. County Jail Construction-Amortization for Cost/Potential Citizens at Large Group
3. Space Needs for Courthouse
4. ***Legislative Representation RFP Review – Board Tabled Until Meetings Are in Person***
5. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building

## **Personnel**

Committee Leader-Commissioner Vaughan and Bardwell

### **Primary Personnel**

1. COVID- 19 Update - Clayette to reach out to Ann Hepfer to schedule a time for her to provide and update to the Board
2. Court Opinion on Executive Orders - Clayette to reach out to Senator Daily and Representative Green to schedule a time for them to provide and update on the Court's opinion to uphold the Governor's powers to issue executive orders.
3. MIFSM Fees - Closed session is scheduled, for the August 27, 2020 Board of Commissioners Meeting, to hear the legal opinion.
4. MERS - Clayette to reach out to MERS to schedule a time for them to present the actuary report to the Board.

### **On-Going and Other Personnel**

1. Strengthen and Streamline Year-End Open Enrollment
2. Wage Study Comparisons
3. MAC 7<sup>th</sup> Meeting Updates

## **Primary Other Business as Necessary**

### **On-Going Other Business as Necessary**

1. Animal Control Ordinance
2. Board Rules of Order – Possible Revisions Within Six Months (1-13-20)
3. Policy Updates
4. Senate Bill 46 (MREC)

### **Public Comment Period - None**

Moved by Young, seconded by Jensen to adjourn the Committee of the Whole meeting at 11:30 p.m. Roll Call Vote: Young - yes; Bardwell - yes; Vaughan - absent; Jensen - yes; Grimshaw - yes. Motion carried.

Meeting adjournment at 11:30 p.m.

Caryl Langmaid  
Chief Deputy Clerk